AGENDA
PUBLIC WORKS COMMITTEE
VILLAGE OF SUSSEX
TUESDAY, AUGUST 6, 2019
IMMEDIATELY FOLLOWING THE 6:00 PM FINANCE MEETING
SUSSEX CIVIC CENTER- VILLAGE BOARD ROOM 2nd FLOOR
N64W23760 MAIN STREET

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Public Works Committee, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Roll call.

2. Consideration and possible action the July 9, 2019 Public Works meeting minutes.

3. Comments from citizens and correspondence/communications received from citizens.

4. Consideration and possible action on bills for payment.

5. Consideration and possible action on Utility Items:
   A. Contract for abandonment of Wells 1, 2, and 3.

6. Consideration and possible action on Sidewalk and Street Items:
   A. Salt Contract with Waukesha County
   B. Crack Filling Contract
   C. Walking Tour of Good Hope Roadway (Location of the meeting will move to the Good Hope Road Sidewalk from Stonewood Estates to Woodland Creek Subdivision)

7. Consideration and possible action on Other Public Works Items:

8. Staff report, update and issues, and possible action regarding subdivision, developments, and projects:
   A. Engineer’s Report

9. Other discussion for future agenda topics

10. Adjournment.

Tim Dietrich
Chairperson

________________________
Kelsey McElroy-Anderson
Asst. Village Administrator
Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.
Minutes of the Public Works Committee meeting held on July 9, 2019

Greg Goetz called the meeting to order at 6:00 p.m.

1. Roll Call
Members present: President Greg Goetz, Trustee Michael Bartzen, Trustee Lee Uecker, and Mike Schulist.


Others Present: Trustee Scott Adkins, Bill Wiesneski, and other members of the press and public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes
A motion by Bartzen, seconded by Uecker to approve the June 4, 2019 meeting minutes as presented. Motion carried 4-0.

3. Comments from citizens present and correspondence/communications received from citizens
No one was present who wished to be heard.

4. Consideration and possible action on bills for payment:
A motion by Uecker, seconded by Bartzen to recommend to the Village Board approval of bills for payment in the amount of $1,095,375.74. Motion carried 4-0.

A motion by Goetz, seconded by Uecker to move to item 7.A. Discussion of Yard Waste Site Concerns. Motion carried 4-0.

5. Consideration and possible action on Utility Items
   A. Update on Well 8 and Radium Compliance
Mrs. Neu summarized the memo included in the meeting packet titled “Update on Well 8 and Radium Compliance.” President Goetz asked if the Village would need to drill additional wells to accommodate full build out of the Village. Mr. Smith responded that it is likely that one more well will be needed when the Village is nearly built out.

6. Consideration and possible action on Sidewalk and Street Items

8. Engineers Report
Mrs. Neu summarized the Engineer’s Report included in the meeting packet.

9. Other discussion for future agenda topics
**A. Possible PW Meeting in August: A Walking Tour of Good Hope Road**
There was consensus to host the Public Works Committee meeting on Good Hope Road in August to discuss the project, and what they would like to see incorporated into the Maple Avenue reconstruction project.

**10. Adjournment**
A motion by Goetz, seconded by Uecker to adjourn the meeting at 6:21 p.m. Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator
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MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: July 30, 2019  
Re: Wells #1, 2 & 3 Abandonment and Building Demolition: Construction Bids

We expect construction to abandon Wells #1, 2, and 3 to start in late August / early September, weather permitting. The contractor will have until November 30, 2019 to complete the project.

Bids for Well #1, 2 & 3 Abandonment and Building Demolition were received and opened at 2:00 P.M. on Wednesday, July 24, 2019. Two (2) bids were received and are listed below.

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<th>Contractor</th>
<th>City, State</th>
<th>Total Base Bid</th>
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<tr>
<td>Mid City Corporation</td>
<td>Butler, WI</td>
<td>$343,735.00</td>
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<tr>
<td>JH Hassinger Inc.</td>
<td>Menomonee Falls, WI</td>
<td>$583,590.00</td>
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Staff has reviewed the bids and the qualifications of Mid City Corporation the low bidder. Based on previous work done for other municipalities and the Village, and a review of their Prequalification Statement and Bidders Proof of Responsibility, we find that they are capable of performing the work described in the Contract Documents.

The pre-bid estimate for the project was $450,000 - $500,000, without contingency. Funds from the Water Utility will be used to cover the cost of this project. This is the last of the radium projects.

The project consists of abandoning the well and all piping to the mains in the adjacent streets, removing the existing buildings and foundations, and removing the existing driveways. The lots will be restored to lawn after the work is done at each site. Staff has removed re-usable equipment from the sites.

Staff recommends that the project be awarded to Mid City Corporation at the unit prices bid for work actually performed. We recommend that a contingency of $34,373 (10%) be established for a total allocation not to exceed $378,108.
July 19, 2019

Village of Sussex, Public Works
Ms. Melissa Weiss
N64W23760 Main St.
Sussex, WI 53089

Re: Salt and Sand/Salt Mix for 2019-2020 Season

Dear Ms. Weiss:

We will continue to use a 5-year rolling average based on your municipality’s use for ordering your salt quantity. This is how county salt is ordered.

   a. 1650 Tons - Current Average
   b. 1604 Tons - 2018-2019 salt usage
   c. 2000 Tons - Requested for 2019-2020

1. Should you exceed your average annual use, the County’s current inventory of available salt and salt yet to be ordered will be used to determine if you can purchase more than the allocation.

2. Waukesha County will continue to add a storage and handling fee to the salt. This will only apply to salt purchased and is included in the price agreement.

3. All salt picked up will be weighed in tons. Any salt returned must be dumped on our pad and weighed with our loader scale in tons. This returned salt will not be calculated in buckets.

Please note: A price for salt/sand mix is included in the agreement, should you choose to use this material.

Please review the attached Letter of Agreement carefully. If you are in agreement with its terms and conditions, sign and date both forms, keep one for your records and return the other to us via mail, fax (262-548-7939) or email (Brauchle@waukeshacounty.gov) no later than Thursday, September 12, 2019.

If you have any questions concerning this agreement or change in terms, please contact me by email Brauchle@waukeshacounty.gov or at 262-548-7943 between 6:30 a.m. and 3:00 p.m., Monday thru Friday.

Sincerely,

Robert W. Rauchle
Highway Operations Manager

RWR
Enc.
Letter of Agreement to Provide Waukesha County Winter Materials to the

Village of Sussex

This agreement made and entered into the _____ day of ______________ , 2019 between Waukesha County, Wisconsin, hereinafter referred to as the “County” and by the Village of Sussex hereinafter referred to as “the Village“.

The County agrees to provide the Village 2000 tons of salt during the 2019-2020 Winter season.

The Village agrees to pay the County $82.07 per ton of salt purchased.

Salt/Sand Mix (67/33% mix) is available to the Village at $72.80 per ton of mix purchased.

Invoicing by the County will occur on a monthly basis with payment made within 30 days of receipt of invoice.

★ The Village agrees to the above listed amount of salt during the 2019-2020 winter season.
★ The Village will only be billed for actual salt taken from Waukesha County sheds.
★ There will be a restocking fee of $10.00/ton (2018-19 was $18.00/ton) charged to the Village for the return of salt to the County.
★ Should the Village require additional salt, the Waukesha County Highway Operations Manager or his designee, will negotiate with the municipality.
★ Please be advised the County reserves the right to discontinue supply in the event of salt shortages.

For the Village of Sussex

Name
Title
Signature
Date

For Waukesha County:

Robert W. Rauchle
Highway Operations Manager
Signature
Date
MEMORANDUM

To: Public Works Committee
From: Judith A. Neu, Village Engineer
Date: July 30, 2019
Re: Salt Purchase 2019/2020 Season

Waukesha County has issued our Salt Agreement. We do this each year. The price of salt is $82.07/ton which is $4.19 more than last year. The quantity has been increased 200 tons this year to 2000 tons to account for additional roads added to the Village. The County purchases salt through the State contract so while the price is up, it is still the least expensive price available to us. Staff recommends that the Board approve the agreement.
MEMORANDUM

To: Public Works Committee
From: Scott Ascher PW Foreman
Date: 07/30/19

Re: Crack Filling Contract

Crack filling of our roads plays an important role for their maintenance. The quality and life of the road can be extended by preventing water from entering the cracks, and causing damage during the freeze/thaw cycles. The following areas were identified by staff to be crack filled during 2019: Brandon Oaks, Crestview, Village Estates, and the Civic Center parking lot.

Each year, staff visually inspects Village streets, with particular attention to locations where resurfacing was done 3 or more years before. We are careful to avoid crack filling on streets where a Road Program is planned in the near future.

Our specifications for the project include routing the crack, then heat lancing for better adhesion of the crack filling material. Waukesha County Highway can provide crack filling service to communities. However; they do not preform the heat lancing step which helps bind the material to the pavement. Therefore we did not request a quote.

The two qualifying bids are as follows

Thunder Road LLC: $26,980.00
Fahrner Asphalt Services: $40,938.00

Staff recommends approving the bid from Thunder Road LLC for the areas listed above at the cost of $26,980.00 with a 10% contingency for a total allocation not to exceed $28,573.60. $29,000 was approved in the 2019 budget for crack filling.
MEMORANDUM

To: Public Works Committee
From: Judith A. Neu, Village Engineer
Date: August 1, 2019

Good Hope:
- There is still punch list work to do. The curb openings have been rebuilt to make them function better.

Radium:
- As of June 30, 2019, the Village is compliant with the intent of the consent decree with the DNR and is putting only Radium compliant water into the system.
- The Village successfully starting running Well 8 and its treatment system on July 29, 2019. DNR visited the site on July 26 and approved the systems.
- The only remaining Radium project is to decommission Wells 1, 2, and 3. This project is on schedule for completion in late November.

Village Park Utility Extensions and Road Improvements:
- The road, sidewalk, pavement markings and restoration is done. Street lights are being installed. The Sunset Drive access has been closed and full access restored to the Weaver Drive location.

Village Park Day Camp Pavilion:
- Construction of the building, playground, splash pad and parking lot project has started.

Maple Avenue:
- 90% plans review is complete. We are still working on the review of the specifications. Right of way acquisition with individual property owners are going well with only three properties left to finalize. Private utility relocation design is slowly progressing. We Gas plans to start their work this month.
- The radar speed signs have been moved from Sunset Drive to Maple Avenue near Champeny due to speed concerns from residents.

Clover Drive Bridge Replacement:
- The new bridge was installed on July 30. Backfilling has begun. The road will be back open in late August, as initially anticipated.

Water System:
- There are still a few property owners that have not responded to numerous requests for access for the residential meter change out project. Staff is working on additional notice options.

Developments:
- Ancient Oaks: Private utilities have been installed. Sidewalk construction is underway.
- Bastings Farm: Grading is essentially complete; the pond construction is nearly done. Sanitary sewer and water main installation continues. Rock is being crushed on site to use as utility backfill and road gravel. Crushing will continue for another 2-3 weeks.
- Sussex Preserve Phase 2: Road, utility and storm water construction continues.
- Woodland Trails: Road and utility plans have been reviewed and storm water plans have been submitted.