

Understanding Your Water and Sewer Charges

Water and sewer meters are read at the end of each calendar quarter. Bills are mailed out 2 to 4 weeks after the meters are read. Timing depends on the Finance Department workload.

The first and fourth quarter bills are based on the actual number of water gallons used. The second and third quarters (residential customers only) may receive a credit for sewer gallons as described in the following example:

	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Water gallons used (see note)	15,300	20,000	16,000	14,900
Maximum bill for sewer is based on the lower of:				
First quarter usage plus 10% or		16,830	16,830	
Actual gallons used		20,000	16,000	
The sewer portion of the bill would be based on:		16,830	16,000	
The water portion of the bill would be based on the actual number of gallons used				

Note: Your actual utility bill will not show the final 2 zeroes for the gallons used.

The due date of the water and sewer bill is always 20 days from the mailing date.

If you sold your home or you just bought a home in Sussex.....

The majority of times when a property is sold, the utility bill is pro-rated as part of the closing. For example, if the seller lived in the home from 10/1 to 11/18; instead of the seller paying the buyer or Village for 49 days of the 4th quarter utility bill, the buyer is given a credit at closing (the amount is based on the previous quarter's bill). This means that the buyer is then responsible to for the entire amount of the 4th quarter bill.

The other option for utility billing is to request a special meter reading on the date of the sale. This requires a phone call to the Village Hall and payment of a fee. The water department staff will go to the home and read the meter. A separate bill will be sent for the shorter time period and when the 4th quarter bill is mailed, it will show a payment (provided the seller paid the bill).

You must call the Sussex Village Hall to notify us if you are the new property owners. We do not receive notification from the county when they record the property transfer.