

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Village Board Meeting of September 13, 2016

The meeting was called to order at 7:00 p.m. by Greg Goetz

Members present: Bob Zarzynski, Wendy Stallings, Pat Tetzlaff, Tim Dietrich, Matt Carran, Lee Uecker and Greg Goetz.

Trustees excused: None

Others present: Administrator Jeremy Smith, Assistant Village Administrator Melissa Weiss, Attorney John Macy, Administrative Services Director Casen Griffiths, and members of the press.

A motion by Tetzlaff, seconded by Carran to approve the minutes of the Village Board meeting held on August 23, 2016 as presented. Motion carried.

Village President Report: President Goetz reported on the following. A ribbon cutting was held for Art Sawall's Mammoth Spring Development, a ribbon cutting was also held for the new "Corky Curtis Trail", Len Anhalt Village resident and founder of GRAEF engineering passed away on September 9th, Hamilton High School was again rated as one of the top high schools in the United States and the Plan Commission will meet at Village Hall this Thursday at 6:30 pm.

A motion by Zarzynski, seconded by Tetzlaff to approve the August Check Registers and P-card statement in the amount of \$4,674,024.21. Motion carried

A motion by Zarzynski, seconded by Stallings to approve the job descriptions and wage scale for the Special Events Coordinator, Deputy Park & Recreation Director and Park and Recreation Director. Motion carried.

A motion by Zarzynski, seconded by Uecker to approve the resolution establishing fees for various services in the Village of Sussex. Motion carried.

A motion by Zarzynski, seconded by Goetz to approve the Initial Resolution Authorizing General Obligation Bonds in the Amount Not to Exceed \$3,100,000 for Community Development Projects in Tax Increment Financing District No. 6. Motion carried.

A motion by Zarzynski, seconded by Uecker to approve the Resolution Providing for the Sale of \$3,100,000 General Obligation Community Development Bonds Series 2016D. Motion carried.

A motion by Zarzynski, seconded by Carran to approve the agreement for copying equipment and services with Rhyme. Motion carried.

A motion by Dietrich, seconded by Uecker to approve Public Works bills for payment in the amount of \$1,482,219.72. Motion carried

A motion by Dietrich, seconded by Goetz to approve the purchase of a SnoGo WK-800 snow blower for the front end loader in the amount of \$125,930. Motion carried.

A motion by Dietrich, seconded by Uecker to approve a Resolution to Remove a Portion of Main Street from the County Trunk Highway System. Motion carried.

A motion by Dietrich, seconded by Carran to approve an Ordinance to Repeal and Recreate Section 7.02, 7.14(2), 7.13(3) and to Create Section 7.17(3) of the Village of Sussex Municipal Code related to the Official Traffic Map, Regulation of Heavy Traffic and Related Penalties. Motion carried.

A motion by Dietrich, seconded by Tetzlaff to approve an Ordinance to Repeal and Recreate Certain Penalty Provisions with the Village of Sussex Village Code. Motion carried.

A motion by Dietrich, seconded by Carran to approve the designation of a 1974 Sullair Sulliscrew 150 trailer mounted air compressor as surplus equipment. Motion carried.

A motion by Dietrich, seconded by Stallings to approve the awarding of the surveying and drafting services project for the Village Park Quad-Plex to Short Elliot Hendrickson (S.E.H), Inc. in the amount of \$21,199.80 with a contingency of \$3,800.20. Motion carried.

Ms. Weiss reported that the final stage of the Main Street project would be tomorrow, which will include the closure of Main Street in front of the library and the closure of Silver Spring from Hickory to Main Street. Attorney Macy reported on two issues that have been of note recently, these include transportation funding discussions at the state level and how the state plans to fund transportation in the future. The other item has been termed the "Dark Store" issue which relates to large retailers seeking to have their assessed values lowered based upon the thinking that their buildings are specialized in nature and only have value if they are vacant. The state legislature is likely to take up this issue. Mr. Griffiths noted that staff had conducted election inspector training two weeks ago and had nearly 50 participants and that absentee ballots for the November election will be going out next week.

Comments from Citizens Present: No one wished to be heard.

A motion by Goetz, seconded by Tetzlaff to approve the purchase of shelving from M&M for the Civic Campus in the amount of \$23,230.39. Motion carried.

A motion by Goetz, seconded by Uecker to approve the Mixed Use Downtown Developers Agreement Amendment #3. Motion carried.

A motion by Goetz, seconded by Stallings to approve the Resolution Combining Wards for the November 8, 2016 Election. Motion carried.

A motion by Goetz, seconded by Stallings to accept the resignation of Melissa Gierach from the Park & Recreation Board. Motion carried.

A motion by Goetz, seconded by Uecker to approve the appointment of Election Inspectors from the list provided. Motion carried.

A motion by Goetz, seconded by Carran to convene into executive session pursuant to Wis. Stats. 19.82(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is to be likely to become involved with respect to the Village of Sussex v. Town of Lisbon regarding the Library.

President Goetz and all Trustees present voted "aye" Motion carried.

A motion by Zarzynski, seconded by Stallings to adjourn the meeting at 8:25 pm. Motion carried.

Respectfully Submitted,

Casen J. Griffiths
Administrative Services Director

