

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Village Board meeting of June 28, 2016

The meeting was called to order at 7:00 p.m. by President Greg Goetz.

Members present: Bob Zarzynski, Wendy Stallings, Pat Tetzlaff, Matt Carran, Lee Uecker and Greg Goetz.

Trustees excused: Tim Dietrich

Others present: Administrator Jeremy Smith, Attorney John Macy, Assistant Administrator Melissa Weiss, Administrative Services Director Casen Griffiths, Jason Wessels and a member of the press.

A motion by Tetzlaff, seconded by Stallings to approve the minutes of the Village Board meeting held on June 14, 2016 and the Special Joint Board of Education meeting held of June 15, 2016. Motion carried.

Village President Report. President Goetz reported on the following. The Public Works Committee will meet on Tuesday, July 12 at 6:00 pm at Village Hall, with the Finance Committee meeting immediately after. A special Village Board meeting will be held on Tuesday, July 12 between the Public Works and Finance Committee meetings. The Senior Advisory Board will meet Tuesday, July 19th at 4:00 p.m. at the Community Center. The Pauline Haas Library Board will meet on Wednesday, July 20th at 6:30 pm in the library. On Thursday July 21st the CDA will meet at 5:30 pm and the Plan Commission will meet the same day at 6:30 pm both at Village Hall. The next regular Village Board meeting will be Tuesday, July 26th at 7:00 pm at Village Hall. President Goetz expressed his regret in announcing the retirement of Fire Chief Collin "Corky" Curtis, noting that Chief Curtis worked tirelessly for the Village and will be missed.

Trustee Uecker presented the June Board of Fire Commissioners report, noting that the Commission appointed Tony Emanuele as Interim Fire Chief.

Trustee Carran reported that the Community Development Authority did not meet in June and is scheduled for a meeting in July.

A motion by Stallings, seconded by Uecker to approve the Sussex IM Tree Preservation and Mitigation plan for the property north of CTH K and south of Executive Drive. Motion carried.

A motion by Stallings, seconded by Tetzlaff to approve the contract with Kahler Slater to provide design, and concept, detailed construction drawings, specs and bidding and construction oversight services for Phase 1 of the Village Park Master Plan. Motion carried.

Trustee Stallings reported that the Park Board received and reviewed the Annual Parks Report.

As Trustee Dietrich was absent there was no report of the Pauline Haass Library Board.

A motion by Tetzlaff, seconded by Carran to approve the Condominium Plat for the Sussex Civic Campus (N64W23760 Main Street). Motion carried.

Trustee Zarzynski presented the Public Safety and Welfare Committee report.

Mrs. Weiss noted that work is progressing on the Civic Campus and Main Street. New windows are in the building, and the contractor was stamping crosswalks on Main Street. The Weyer Park Playground equipment has been installed but the poured in place material still needs to be put in and staff continues to meet with the DNR regarding radium treatment. Mr. Smith thanked the Village's Public Safety Officials in their admirable performance with some difficult situations these last few weeks and also thanked the

Board for allowing staff to go to the recent Wisconsin city management conference. Attorney Macy noted that there had been a slew of bills in the last legislative session, and his office is continuing to work on updating the Village's sign ordinance and right of way ordinance. Mr. Griffiths noted that absentee ballots have gone out for the August 9th Partisan Primary.

Comments from citizens present: None

Old Business: None

A motion by Goetz, seconded by Zarzynski to approve the Outdoor Establishment Permit for Malabar Coast Coffee and Tea. Motion carried.

Consideration and possible action on resignations and appointments: None.

A motion by Zarzynski, seconded by Stallings to adjourn the meeting at 7:25 p.m. Motion carried.

Respectfully submitted,

Casen J. Griffiths
Administrative Services Director