

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of August 23, 2016**

The meeting was called to order at 7:01 p.m. by Greg Goetz

Members present: Bob Zarzynski, Wendy Stallings, Pat Tetzlaff, Tim Dietrich, Matt Carran, Lee Uecker and Greg Goetz

Trustees excused: None

Others present: Administrator Jeremy Smith, Attorney John Macy, and Administrative Services Director Casen Griffiths.

A motion by Stallings, seconded by Zarzynski to approve the minutes of the Village Board meeting held on August 9, 2016 as presented. Motion carried.

Village President Report: President Goetz reported on the following. The Village Hall will be closed on Monday, September 5<sup>th</sup> for the Labor Day holiday. The Public Works Committee will meet at 6:00 pm on Tuesday, September 6<sup>th</sup> at Village Hall, with the Finance/Licensing and Personnel Committee meeting immediately after. The Architectural Review Board will meet at Village Hall on Wednesday, September 7<sup>th</sup> at 10:00am.

Trustee Uecker reported on the Board of Fire Commissioners meeting, which included bylaw changes, review of a new Fire Chief's job description and approval of a hiring announcement for the Fire Chief position, which has now been posted.

A motion by Goetz, seconded by Carran to approve the purchase from Northern Lights Display, holiday decorations in the amount of \$31,747 and Main Street banners in the amount of \$3,798. Motion carried.

A motion by Stallings, seconded by Tetzlaff to approve the Badger Baseball Academy baseball field rental contract for \$240. Motion carried.

A motion by Dietrich, seconded by Goetz to approve Resolution 16-38, Waukesha County Library Tax Exemption. Motion carried.

Staff Reports: Mr. Smith noted that staff is finalizing the budget and a draft copy of the budget will be delivered to the Board on the Friday before Labor Day. There are extras on the budget list that will need to be discussed. The first budget meeting will be on Thursday September 8<sup>th</sup> with a light dinner at 6:15 pm. Attorney Macy noted that there has been a push by telecom companies regarding placing network facilities in right of ways in communities up north. It's not clear what the companies are attempting to do, but noted that the Village is in a good position in the event it is approached by one of the companies, as an ordinance has been enacted to address the issue. Mr. Griffiths reported on the successful election that was held on August 9<sup>th</sup>, and thanked Deputy Clerk Steinmetz and all the poll workers for a smooth election. The Village will be taking a wait and see approach regarding the recent court decisions regarding elections, as the WI Elections Commission is waiting to hear a ruling on a stay by the Court of Appeals by this Friday.

Mr. Smith reviewed the staff memo regarding insurance services, noting that the Village's current service provider recently transitioned and it has not worked out well. Staff proposes contracting with the Horton Group, which has come with good reviews and works well in other municipalities.

A motion by Goetz, seconded by Uecker to approve the contract with the Horton Group for insurance brokerage services. Motion carried.

A motion by Goetz, seconded by Uecker to appoint Andrea Weber to the Board of Fire Commissioners, as a replacement for the position vacated by the resignation of Dave Jasinski. Motion carried.

A motion by Zarzynski, seconded by Stallings to adjourn the meeting at 7:25pm. Motion carried.

Respectfully Submitted,

Casen J. Griffiths  
Administrative Services Director