

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**MINUTES OF THE VILLAGE BOARD MEETING  
May 11, 2016**

The meeting was called to order at 7:00 p.m. by President Greg Goetz.

Trustees present: Bob Zarzynski, Pat Tetzlaff, Tim Dietrich, Matt Carran (arrived at 7:18 p.m.), Lee Uecker and Greg Goetz.

Trustees excused: Wendy Stallings.

Others present: Administrator Jeremy Smith, Attorney John Macy, Assistant Administrator Melissa Weiss, Administrative Services Director Casen Griffiths, Fire Chief Corky Curtis and members of the press.

A motion by Tetzlaff, seconded by Dietrich to approve the minutes from the Village Board Organizational meeting held on April 21, 2016 and the Public Hearing and Village Board meeting held on April 26, 2016.  
Motion carried.

President Goetz reported on the following: Open book will be held on Thursday May 12<sup>th</sup> from 3:00-6:00pm and Tuesday, May 23<sup>rd</sup> at a time to be determined. Noted that he has received several complaints regarding motorists ignoring speed limits and failing to stop in neighborhoods around the Main Street construction project, requested that people driving thorough obey the speed limit and all traffic signs.

A motion by Zarzynski, seconded by Uecker to recommend approval of the April Check Register and P-Card statement in the amount of \$2,760,333.08.  
Motion carried.

A motioned by Zarzynski, seconded by Uecker to approve an operator's licenses for Orrin Gorelick and Jaymison Haessler subject to the standard conditions of Operator License approvals.  
Motion carried

A motion by Zarzynski, seconded by Goetz to deny an operator's license to Carlos Arroyo, for failure to complete the application process.  
Motion carried.

A motion by Zarzynski, seconded by Goetz to approved a temporary Class "B" Picnic License for the Sale of Fermented Malt Beverages and a temporary "Class B" Picnic License for the Sale of Wine by the Sussex Lions Club at Sussex Village Park for Sussex Lions Daze from July 15 through July 17, 2016 subject to the standard conditions of alcoholic sales license approval.  
Motion carried

A motion by Zarzynski, seconded by Uecker to deny a claim by Laura Edwards for vehicle damage from a manhole cover.  
Motion carried

A motioned by Zarzynski, seconded by Tetzlaff to approve the 2016 Weights and Measures contract with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection.  
Motion carried

A motion by Zarzynski, seconded by Goetz to accept the 2015 Sewer and Water Management Discussion and Analysis.  
Motion carried

Trustee Zarzynski recused himself from the meeting at 7:08 p.m. due to a possible conflict of interest.

A motion by Goetz, seconded Uecker to accept the First Quarter Investment Report  
Motion carried

Trustee Zarzynski rejoined the meeting.

A motion by Dietrich, seconded by Uecker to approve the public works bills in the amount of \$978,663.78  
Motion carried

A motion by Dietrich, seconded by Uecker to approve the purchase of two tank loads of SorbX for a trial test of phosphorus removal in the amount of \$41,000.  
Motion carried

A motion by Dietrich, seconded by Tetzlaff to approve a crack filling contract with Crack Filling Service Corp in the amount of \$22,000.  
Motion carried

Staff Reports: Chief Curtis stated that the fire department is aware of the construction and that there are members of the department who live east of the construction who can respond to calls. Mrs. Weiss provided an update on the construction at the civic campus. Mr. Smith noted that this is bike season and encouraged everyone to look out for bikes. Mr. Smith thanked the Fire Department and Sheriff's Department for the effort regarding the Main Street project. Attorney Macy echoed President Goetz's statements about speeding in the neighborhoods around the Main Street construction project. Mr. Griffiths noted that a ribbon cutting at Grogan Park is going to be held on Tuesday, June 14<sup>th</sup> at 5:30 p.m.

Citizen Comments: None

Assistant Administrator Weiss present the Board with color options for furniture in the new Civic Campus board room. Discussion was held regarding the type of chairs to be used for the Board dais, colors for those chairs, and colors for the board room audience chair. The Board provided staff with direction on Board Room furniture choices.

A motion by Goetz, seconded by Uecker to approve an Amended Final Resolution regarding Industrial Development Revenue Bond Financing for Sussex IM, Inc. Project.  
President Goetz and all Trustees present voted "aye." Motion carried.

A motion by Goetz, seconded by Uecker to approve the creation of Section 4.035 entitled "Mobile Food Vendor" of Chapter 4 Licenses and Permits in the Municipal Code of the Village of Sussex.  
President Goetz and all Trustees present voted "aye." Motion carried.

A motion by Goetz, seconded by Carran to approve a resolution establishing a number and amount of Fees for Mobile Food Vendor Licenses.  
President Goetz and all Trustees present voted "aye." Motion carried.

Mr. Smith provided an overview of the Village Park Master Plan Phase I. The developer has indicated that he is ready to proceed with the development next year which makes phase 1 possible. Phase 1 includes the construction of four new baseball diamonds, multi-purpose concession building and large parking lot. Staff will be publishing a request for proposal of design services for this phase. A vendor should be able to be recommended for approval to the Park Board and Village Board in June.

A motion by Goetz, seconded by Uecker to approve the following committee appointments: Architectural Review Board, Melissa Bauer; Board of Appeals: Lisa Dale, Board of Fire Appeals, Roger Johnson and Raymond Christenson; Board of Review: Greg Goetz and Lee Uecker; Board of Fire Commissioners: Robert Pfeil; Community Development Authority: John Schneider; Finance & Personnel Evaluation: Bill Wiesneski; Park and Recreation Board: Melissa Gierach and Kelly Tetting; Pauline Haas Library Board: Ann Wegner; Plan Commission: Debbie Anderson; Public Safety and Welfare: Martin Lastrilla; Public

Works: Rick Vodicka; Senior Citizen Advisory: Art Rude, Mary Kraemer, Roger Johnson and Shirley Johnson  
Motion carried.

A motion by Zarzynski, seconded by Dietrich, to adjourn the meeting at 7:44 p.m. Motion carried.

Respectfully submitted,

Casen Griffiths  
Administrative Services Director

(A copy of all ordinances and resolutions adopted at this meeting can be found on file at the Village Clerk's Office.)