



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

**AGENDA
PUBLIC WORKS COMMITTEE
VILLAGE OF SUSSEX
6:00 P.M. TUESDAY, MARCH 1, 2016
SUSSEX VILLAGE HALL – LOWER LEVEL**

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Public Works Committee, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Roll call.
2. Consideration and possible action on minutes of the regular Public Works meeting on February 2, 2016.
3. Comments from citizens present and correspondence/communications received from citizens.
4. Consideration and possible action on bills for payment.
5. Consideration and possible action on Utility Items:
 - A. 2016 Meter Replacement Order
6. Consideration and possible action on Other Public Works Items:
 - A. Resolution for Lions Daze Parade.
 - B. Request from Lion's Club for equipment use at 2016 Lions Daze
 - C. Update on Garbage.
7. Staff report, update and issues, and possible action regarding subdivision, developments, and projects:
 - A. Engineer's Report
8. Other discussion for future agenda topics
9. Adjournment.

Tim Dietrich
Chairperson

Jeremy Smith
Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.

VILLAGE OF SUSSEX
SUSSEX, WISCONSIN

Minutes of the Public Works Committee meeting held on February 2, 2016.

Tim Dietrich called the meeting to order at 6:00 p.m.

Members present: Rick Vodicka, Trustee Tim Dietrich and President Greg Goetz.

Members excused: Matt Carran and Bob Zarzynski.

Staff present: Administrator Jeremy Smith, Asst. Administrator Melissa Weiss, Village Engineer Judith Neu and Dave Anderson of PFM

Others present: Bill Wiesneski and Trustees Wendy Stallings and Lee Uecker.

A quorum of the Village Board was present at the meeting.

A motion by Goetz, seconded by Vodicka, to approve the minutes of the January 5, 2016 Public Works Committee meeting, as presented. Motion carried.

Comments from citizens present and correspondence/communications received from citizens:

There was no one present who wished to be heard.

Consideration and possible action on bills for payment:

A motion by Vodicka, seconded by Goetz, to recommend that the Village Board approve the Public Works bills for payment in the amount of \$583,772.29 as presented. Motion carried.

Sewer, Water and Stormwater Items:

A motion by Vodicka, seconded by Goetz, to recommend that the Village Board approve the 2016 Visu-Sewer Contract as presented. Motion carried.

A motion by Goetz, seconded by Vodicka, to recommend that the Village Board approve the Phosphorus Compliance Schedule as presented by Ruekert & Mielke plus a 10% contingency not to exceed \$7,000. Motion carried.

Sidewalk and Street Items: None

Other Public Works Items: Ms. Weiss gave an update on the garbage/recycling service.

Engineer's Report.

Ms. Neu and Ms. Weiss presented the report.

A motion by Goetz, seconded by Vodicka to recommend that the Village Board approve the Amended Developer's Agreement for the Farmstead, Corners, Mammoth North, and Mammoth South Mixed Use Downtown Developments as presented. Motion carried.

Other discussion for future agenda topics: Garbage/recycling service update.

A motion by Goetz, seconded by Vodicka, to adjourn the Public Works Committee meeting at 6:21 p.m. Motion carried.

Respectfully submitted,

Melissa Weiss
Asst. Village Administrator

VILLAGE OF SUSSEX
PUBLIC WORKS COMMITTEE
BILLS FOR PAYMENT

3/1/2016

VENDOR	AMOUNT		%COMPLETED	NOTES
ADVANTAGE PURCHASING, LLC	\$ 24,478.79	VOS CIVIC CAMPUS - MATERIALS	14%	
ADVANTAGE PURCHASING, LLC	\$ 335,519.97	VOS CIVIC CAMPUS - MATERIALS	26%	
GLOBE CONTRACTORS, INC.	\$ 56,228.22	SUSSEX PRESERVE - PHASE I	68%	
KAHLER SLATER	\$ 6,636.97	VOS CIVIC CAMPUS - PHASE II PROF. SERV. 1/1-31/2016	88%	
MIRON CONSTRUCTION CO., INC.	\$ 243,218.05	VOS CIVIC CAMPUS	26%	
PSI	\$ 1,355.00	VOS CIVIC CAMPUS	100%	
RUEKERT-MIELKE	\$ 4,200.00	WISLR ROAD RATINGS	100%	
RUEKERT-MIELKE	\$ 1,212.00	VOS CIVIC CAMPUS - PROF. SERV. 11/28-12/31/2015	ONGOING	
RUEKERT-MIELKE	\$ 131,866.72	MAIN STREET RECON. - PROF. SERV. 11/28-12/31/2016	64%	
SALAMONE SUPPLIES	\$ 109.41	VOS CIVIC CAMPUS - TRASH BAGS	100%	
THE SIGMA GROUP, INC.	\$ 1,502.50	SPRING CREEK DAYLIGHTING - PROF. SERV. THRU 1/23/2016	88%	
VANDEWALLE & ASSOCIATES	\$ 311.10	VOS CAMPUS DESIGN - SERV. THRU 1/20/2016	5%	
VISU-SEWER	\$ 4,685.00	STORM SEWER LINING-WOODSIDE RD.	100%	
TOTAL	\$ 811,323.73			



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MEMORANDUM

To: Public Works Committee
From: Dennis Wolf, Assistant Public Works Director Operations
Date: 2/19/2016
Re: Water Meter Purchase

Staff has identified several styles and sizes of water meters that are needed this year. They are as follows:

17 - Badger 1 Inch Commercial	@	\$319.15 each = \$5,425.55
Needed for the ten year replacement cycle		
3 - Badger 1 ½ inch Commercial	@	\$772.25 each = \$2,316.75
New installation at Mammoth Springs (2) and Civic Campus		
1 - Badger 2 inch Commercial	@	\$1,004.75 each = \$1,004.75
New installation at Mammoth Springs		
7 - Badger M170 Industrial Style rebuild kits	@	\$ 235.40 each = \$1,647.80
20 - Badger M120 Industrial Style rebuild kits	@	\$ 215.33 each = \$4,306.60

Total \$ 15,028.45

Some of the larger commercial and industrial meters (M170 and M120) are required to be rebuilt and tested every 2 – 4 years. The main meter body is reused, with the inner moving parts being replaced.

The funds to purchase these meters and rebuild kits will be taken from the 2106 Water Utility Budget.

We are researching what the needs will be for residential meter purchases and will bring back another meter purchase request at a future meeting.



Sussex
LIONS CLUB, INC.
Post Office Box 22
Sussex, Wisconsin 53089

January 29, 2016

Re: Sussex Lions Daze Parade on Sunday July 17th 2016 – 10:30am

Dear Sussex Village Board,

The Sussex Lions Club will sponsor the annual Lions Daze Parade on Sunday July 17th, 2016. The parade will be held in conjunction with the celebration of Lions Daze in the Village Park from July 15th to July 17th. This featured event represents a continuing commitment by the Sussex Lions Club to serve the residents in the Village of Sussex and the Town of Lisbon.

The Lions Club requests to close the following parade route between the hours of 10:00am to approximately 12:00pm

The parade will line up in the Village Hall Parking Lot, out Ivy Avenue, and potentially up Elmwood Ave. We would like no parking posted for both sides of Elmwood Avenue from Main St north to Mill St. on Saturday July 16th.

The parade will start in front of Village Hall on Main St and proceed West on Main St to Weaver Dr. and South into Village Park.

The parade will start at 10:30am.

This request has also been sent to the Waukesha County Sheriff's Department. If you have any questions please feel free to contact me at 262-894-1010.

Should you have any questions, please call me or email me at any time.

Regards,

Rick Vodicka
Sussex Lions Daze
N63W23509 Main St
Sussex, WI 53089
262-894-1010
rickvodicka@gmail.com

cc: Erik Olsen
Thom Berres
Anthony LeDonne

RESOLUTION No. 16 - ____

WHEREAS: The Sussex Lions Club, Inc sponsors the annual Lions Daze parade; and

WHEREAS: the Sussex Lions Club, Inc has requested to close Main Street from Village Hall, west to Sussex Village Park between the hours of 10:00 a.m. and 12:00 p.m. on Sunday, July 17, 2016; and

WHEREAS: the Sussex Lions Club, Inc has requested the use of the Village hall Parking Lot, Ivy Avenue and Elmwood Avenue for parade staging; and

WHEREAS: the Sussex Lions Club, Inc has requested no parking posted for both sides of Elmwood Avenue from Main Street north to Mill Street on Saturday July 16; and

WHEREAS: the parade will start at 10:30 a.m. on Sunday, July 17; and

WHEREAS: the Sussex Lions Club, Inc has notified the Waukesha County Sheriff's Department of this request.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

The Village approves the Main Street road closure, no parking posted for both sides of Elmwood Avenue and use of the Village Hall Parking Lot, Ivy Avenue and Elmwood Avenue for parade staging as requested by the Sussex Lions Club, Inc for the Lions Daze Parade on Sunday, July 17, 2016.

Adopted this ____ day of _____, 2016.

Gregory L Goetz
President, Village of Sussex

ATTEST: _____
Susan M. Freiheit
Clerk-Treasurer, Village of Sussex



Sussex
LIONS CLUB, INC.
Post Office Box 22
Sussex, Wisconsin 53089

January 29, 2016

Jeremy Smith, Village Administrator
Village of Sussex
N64 W23760 Main Street
Sussex, WI 53089

Subject: Sussex Lions Daze 2016

Dear Jeremy,

Please accept this letter on behalf of the Sussex Lions Club, Inc. to request the use of Village Park for Lions Daze 2016.

The dates for Lions Daze 2016 are July 15, 16, and 17, 2016.

We need the park from July 11 thru July 18, 2016. As in the past, Disc Golf will need to be closed for these entire periods because of set up and tear down activities.

The Sussex Lions Club, Inc. is requesting the use of the bucket truck and front end loader before, during, and after our events. Village personnel will be the only ones using Village property.

Also, I have attached the Certificates of Insurance for both events.

If you have any questions, please call or email me at any time.

Regards,

Rick Vodicka
Sussex Lions Daze
N63W23509 Main St
Sussex, WI 53089
262-894-1010
rickvodicka@gmail.com

cc: Sasha Snapp
Erik Olsen
Thom Berres
Anthony LeDonne



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MEMORANDUM

To: Melissa Weiss, Assistant Village Administrator / Public Works Director
From: Judith A. Neu, Village Engineer
Date: February 25, 2016
Re: Engineering Monthly Report – February 2016

Radium:

- Consent decree with DNR for radium approved by Village Board February 9, 2016.
- Staff is working on a recommendation for dealing with this system wide issue.

Main Street Reconstruction:

- Main Street Reconstruction – Phase 1 has been awarded to Vinton Construction, Manitowoc.
- Neighborhood Meeting scheduled for Wednesday March 9, 2016, 4:00 PM to 6:30 PM at the Library. Presentations at 4:30 pm and 5:30 PM. A Vinton Representative and our Lead Inspector, Mike Mentzel, RA Smith National, will be in attendance.

Miscellaneous

- Pewaukee River Floodplain Study – FEMA of Letter of Map Change document submitted to FEMA at end of November. A public hearing on the revisions will need to be held before the plan commission.

Ammonia

- No complaints received – continue to adjust chlorine dosing at well #5 based on levels. Well #2 is not being used due to complaints.

Developments:

- Village Estates: Top lift of asphalt remains in phases 1 and 2, to be installed by June 15, 2016.
- Meijer: Executive Drive, Lisbon Road and signal work is essentially complete. Building construction is progressing. The traffic signals at K and Executive will be fully operational soon.
- Woodside Ridge (Butler Farm): Road and utilities are complete. Some sidewalk construction and punch list items remain. Final plats are recorded.
- Sussex Preserve: Private grading work has been suspended until Spring. Utility work is complete, curb and gutter and pavement have been installed on extension of Maple Grove Lane, but road remains closed. Road construction will continue in Spring. Private utility installation has started.
- Marchese / Duchow: DOT and County have given direction on road and traffic signal work needed for remaining development.

END.