

Application for License to Serve Fermented Malt Beverages & Intoxicating Liquors

LICENSE FEE: \$57.00

To the Village Board of the Village of Sussex, Wisconsin: I hereby apply for a License to serve, from date hereof to *June 30*, _____; inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me. I acknowledge that a full background check may be run by the Village through the Wisconsin Department of Justice-Crime Information Bureau and the DOT Public Abstract Request System. This license will be valid for not less than 13 months and not more than two years.

APPLICANT INFORMATION

Name _____ Phone _____
First Middle Last

Street _____ Apt. Number _____

City _____ State _____ Zip Code _____

Date of Birth _____ Driver's License/State ID No. _____

Email _____

Check One Male Female *This information is used for background check only.*

VIOLATIONS – PLEASE READ CAREFULLY

List ALL tickets and violations (Federal, State and City) including speeding & other traffic violations from age 18 to present, including pending violations & charges that were dropped. **Failure to list all violations will result in the rejection of this application & denial of license.** Misdemeanor, felony or traffic convictions or offenses do not necessarily exclude you from obtaining a license to serve fermented malt beverages and/or intoxicating liquors.

VIOLATION	CITY	DATE

Continue on back of form if necessary.

• **I understand that failure to list all violations may result in the rejection of this application.** _____ (please initial)

EMPLOYMENT

Establishment where you will be serving/selling malt beverages and/or intoxicating liquors. _____

SIGNATURE

I declare under penalty of law that I am at least eighteen years of age and that all of the above information is true and correct to the best of my knowledge and belief.

Signature of Applicant

Date

	For Office Use Only	
New	Responsible Beverage Class Completed (proof required: Yes No	License # _____
Renewal	Hold Operator's License in another Municipality (proof required): Yes No	
Comments: _____		Record: Yes No



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Website: www.villagesussex.org

Release of Information Authorization

Legal Name: _____
(last, first, middle)

Home Address: _____

Phone: _____ Email: _____

The following information is requested for the sole purpose of conducting a background check.

Prior Name(s), Alias(es), Birth Name: _____

Date of Birth (00/00/19??): _____

Driver's License #: _____

I certify that the information provided on this release is true, correct and complete to the best of my knowledge without omissions of any kind. I also agree that falsified information or significant omissions may disqualify me from further consideration for any license applied for.

I acknowledge that a full background check may be run as related to any police records and/or driving records.

I authorize the Wisconsin Department of Justice, Crime Information Bureau and the Wisconsin Division of Transportation to provide any relevant information to the Village of Sussex.

I release the Village of Sussex and all providers of information from any liability as a result of furnishing and receiving any information related to the Village of Sussex licensing process.

I agree that a photocopy of this authorization shall have the same force and effect as the original.

I have read and understand the above and by my signature consent to these statements.

Signature

Date

**Village of Sussex
Bartender's (Operator's) License Applicants**

Application fee is \$57.00 for an **Operator's License** (valid for up to 2 years).

Application fee is \$22.00 for a **Provisional License** (the provisional license is only valid for 60 days and is non-renewable).

Application fee is \$17.00 for a **Temporary License** (the temporary license is good for 1-14 days, i.e. Lion's Daze, etc).

To obtain an Operator's License you must provide us with a copy of your Driver's License/State ID, a signed Release of Information Authorization form and copy of your Responsible Beverage Service Class certificate.

If you hold a current valid operator's license from another community we will accept a copy of it in place of the Responsible Beverage Service Class Completion Certificate.

To obtain a Provisional License you must provide us with a copy of your Driver's License/State ID, a signed Release of Information Authorization form and proof of enrollment in a Responsible Beverage Service course.

Once the Village of Sussex receives all of the above information, a criminal background check will be conducted through the Wisconsin Department of Justice-Crime Information Bureau and the DOT Public Abstract Request System. The license will then be processed within 1-2 business days. If the criminal background results indicate that you have any violations, your application may be reviewed and you may have to appear at a Finance and Personnel Evaluation Committee meeting for approval.