

VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN

Minutes of the Finance & Personnel Evaluation Committee meeting held on August 2, 2016.

The meeting was called to order at 6:17 p.m.

Members present: Trustees Pat Tetzlaff, Bob Zarzynski, President Greg Goetz and Bill Wiesneski

Members excused: Trustee Lee Uecker.

Staff present: Administrator Jeremy Smith, Asst. Administrator Melissa Weiss and  
Administrative Services Director Casen Griffiths.

Others present: Trustee Tim Dietrich and Leann Kelsey

A quorum of the Village Board was present at the meeting.

A motion by Goetz, seconded by Wiesneski to approve the July 12, 2016 minutes of the Finance and  
Personnel Evaluation Committee meeting as presented. Motion carried.

Comments from citizen present: None

A motion by Wiesneski, seconded Tetzlaff to recommend that the Village Board approve the July Check  
Register and P-card statement in the amount of \$3,219,485.16. Motion carried.

A motion by Tetzlaff, seconded by Wiesneski to recommend that the Village Board approve the  
Intermunicipal Agreement for Building Inspection Services with the Villages of Slinger and Richfield for  
the years 2017-2021. Motion carried.

A motion by Tetzlaff, seconded by Wiesneski to recommend that the Village Board approve an Operator's  
License for Leann Kelsey, subject to the standard conditions of Operator's License approval. Motion carried.

A motion by Zarzynski, seconded by Goetz, to recommend that the Village Board deny an Operator's  
License for Rosemarie Wagner for failure to complete the licensing process. Motion carried.

Trustee Zarzynski recused himself from the meeting at 6:24 p.m.

Trustee Tetzlaff assumed the chair of the meeting.

A motion by Tetzlaff, seconded by Wiesneski to recommend that Village Board accept the 2016 Second  
Quarter Investment Report. Motion carried.

Trustee Zarzynski resumed the chair of the meeting at 6:25 p.m.

A motion by Goetz, seconded by Wiesneski to recommend that the Village Board establish the Fire  
Chief's page grade at rate eleven with a pay range being from \$80,000 to \$95,000. Motion carried.

Topics for future agendas: None

A motion by Tetzlaff, seconded by Wiesneski to adjourn the meeting at 6:33 pm. Motion carried.

Respectfully submitted,  
Casen J. Griffiths  
Administrative Services Director