

VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN

Minutes of the Finance & Personnel Evaluation Committee meeting held on April 5, 2016.

The meeting was called to order at 6:37 p.m. by Trustee Zarzynski.

Members present: Bill Wiesneski and Trustees Lee Uecker, Pat Tetzlaff and Bob Zarzynski.

Members excused: None

Staff present: Administrator Jeremy Smith and Asst. Administrator Melissa Weiss.

Others present: Trustees Tim Dietrich, President Greg Goetz, Financial Advisor Dave Anderson of PFM, Brad Wegener, Jacob Wilson, Danielle Anderson and Eric Henry.

A quorum of the Village Board was present at the meeting.

A motion by Uecker, seconded by Wiesneski, to approve the March 1, 2016 minutes of the Finance and Personnel Evaluation Committee meeting as presented. Motion carried.

Comments from citizen present: None

A motion by Zarzynski, seconded by Uecker to suspend the rules and move Agenda Item No. 13 to this point in the meeting. Motion carried.

Dave Anderson gave a presentation on the 2016C series Water System Revenue Refunding Bonds.

A motion by Uecker, seconded by Tetzlaff to recommend that the Village Board adopt the resolution providing the sale of \$1,570,000 Water System Revenue Refunding Bonds, Series 2016C as presented. Motion carried.

The Committee resumed the regular agenda at this point.

A motion by Tetzlaff, seconded by Wiesneski, to recommend that the Village Board approve the Total Disbursements for March in the amount of \$2,208,873.46 as presented. Motion carried.

A motion by Uecker, seconded by Wiesneski, to recommend that the Village Board authorize the issuance of an Operator's License for Brad Wegener subject to the standard conditions of operator license approval. Motion carried.

A motion by Tetzlaff, seconded by Wiesneski, to recommend that the Village Board authorize the issuance of an Operator's License for Jacob Wilson subject to the standard conditions of operator license approval. Motion carried.

A motion by Zarzynski, seconded by Uecker, to recommend that the Village Board authorize the issuance of an Operator's License for Danielle Anderson subject to the standard conditions of operator license approval. Motion carried.

A motion by Uecker, seconded by Zarzynski, to recommend that the Village Board authorize the issuance of an Operator's License for Eric Henry subject to the standard conditions of operator license approval. Motion carried.

A motion by Zarzynski, seconded by Wiesneski, to recommend that the Village Board authorize the issuance of a Combination Class "A" Retail License for the Sale of Fermented Malt Beverages and Cider – April 22, 2016 to June 30, 2016 for Meijer Stores Limited Partnership, N51W24847 Lisbon Rd,

Pewaukee, WI 53072, Meijer Gas Station #275, Agent: Christopher Hoffmann subject to the standard conditions of Alcohol License approvals. Motion carried.

A motion by Zarzynski, seconded by Tetzlaff, to recommend that the Village Board authorize the issuance of a Combination "Class A" Retail License for the Sale of Fermented Malt Beverages and Intoxicating Liquors – April 22, 2016 to June 30, 2016 for Meijer Stores Limited Partnership, N51W24953 Lisbon Rd, Pewaukee, WI 53072, Meijer Store #275, Agent: Christopher Hoffmann subject to the standard conditions of Alcohol License approvals. Motion carried.

A motion by Uecker, seconded by Wiesneski, to recommend that the Village Board approve the liability, property, and workers compensation insurance contracts for 2016/2017 with the League of Wisconsin Municipalities as presented. Motion carried.

A motion by Tetzlaff, seconded by Wiesneski, to recommend that the Village Board adopt the Final Resolution regarding Industrial Development Revenue Bond Financing for Sussex IM, Inc. Project as presented. Motion carried.

A motion by Uecker, seconded by Tetzlaff, to recommend that the Village Board adopt an ordinance recreating subsection 18.10065(b)(1)3. which relates to the annual increase of park impact fees and to recreate subsection 18.10065(b)(2)3. which relates to the annual increase of library impact fees of chapter 18 entitled "land division and development ordinance" of the Village of Sussex Municipal Code. Motion carried.

A motion by Zarzynski, seconded by Wiesneski, to recommend that the Village Board adopt a resolution establishing a ratio of impact fees owed for memory care units and other similar housing types where residents are likely to be physically and mentally unable to utilize the services and or impact the need for physical expansion of the park or library system. Motion carried.

A motion by Uecker, seconded by Tetzlaff, to recommend that the Village Board allocating the 2015 surplus per Village Board policy to the Cash Capital Replacement Fund with some to the plow truck (\$120,000) to be purchased in 2017, and to close a portion (\$300,000) of the approximate \$4 million in cash capital cycle gap that remains. Motion carried.

Topics for Future Agendas: None

A motion by Zarzynski, seconded by Tetzlaff, to adjournment the meeting at 7:06 p.m. Motion carried.

Respectfully submitted,

Melissa Weiss  
Asst. Village Administrator