

Schoolhouse Conversion Proposal Policy

This Policy is drafted in the context that the Village Board has accepted the recommendation of the study committee to proceed with the Civic Campus Advisory Committee.

Background

In the late 1980's with a population of 4,000 residents the Village chose to repair the schoolhouse for use as a Village Hall. At that time they stated their hope was to get two more decades out of the Village Hall after the remodel. In 2002, the Village Board, recognizing that the growth of the community had outpaced its buildings, began exploring what should be done with Village facilities. The Village has since addressed all of the public buildings except the Park and Recreation facilities, Library, and Village Hall. The Village has had numerous community conversations in neighborhood meetings, public forums, and an open house about the Civic Campus. The Village has studied the building with three different architects, has listened to two citizen work groups (2011 and 2014), and adopted the project in the Village's 2013-2020 Capital Improvement Plan. This information has led to the final recommendations in the report adopted by the Citizen Advisory Committee with direction to the Village Board to complete the project. After 13 years of study and considerable effort and resources the Village Board has made an informed decision.

Proposal Standards

The Village Board has heard from residents that there is desire to keep the schoolhouse. The Civic Campus construction results in the building being available for acquisition in 2017. If residents want to explore converting the building the Village Board will consider a proposal with the following standards:

- With the construction of the Civic Campus the Village has no need for the building. The Village will not consider any proposal that assumes Village ownership or operation of the building.
- The proposal shall indicate specifically how the building would be acquired, used or relocated and how that use/relocation would be compatible with the Civic Campus or relocation area. A detailed architect and engineering report must be included to show how the conversion of the building to the new use would be completed and comply with Building Codes. All costs and evidence of secured financing to complete the conversion proposal shall be provided.
- Proposals shall be submitted in July of 2016. Early proposals will not be considered as the Village Board intends to consider all proposals at the same time starting in August of 2016. This timeline is to allow the decision to be made in conjunction with the 2017 Budget process.
- The proposal shall result in the facility becoming a taxable community asset. The Village intends for the building to have no further financial costs to the taxpayers, directly or indirectly.
- All costs for preparing the reports, studying options, funding the project, or any other costs are solely the responsibility of the proposer. Village staff will not be available to work on proposals.
- The Village makes no guarantee that any proposal will be accepted, but as in all matters, the Village Board will carefully consider the facts and information available.