

VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN

Minutes of the Village Board meeting held on February 23, 2016.

President Goetz called the meeting to order at 7:00 p.m.

Trustees present: Bob Zarzynski, Wendy Stallings, Pat Tetzlaff, Tim Dietrich, Matt Carran, Lee Uecker and Greg Goetz.

Trustees excused: None.

Others present: Administrator Jeremy Smith, Attorney John Macy, Assistant Administrator Melissa Weiss, Fire Chief Corky Curtis, Village Engineer Judith Neu and Clerk-Treasurer Susan Freiheit.

A motion by Dietrich, seconded by Tetzlaff, to approve the minutes of the Village Board meeting of February 9, 2016 as presented. Motion carried.

Village President Report. President Goetz reported that on Tuesday, March 1 the Public Works Committee and Finance Committee meet beginning at 6 pm at Village Hall and on Wednesday, March 2 the Architectural Review Board meets at 10 am at Village Hall. President Goetz also read parts of an article in the Lake Country Sunday on 10 Reasons to Love Sussex by the Chamber of Commerce President.

A motion by Stallings, seconded by Tetzlaff, to reject all bids for the Weyer/Grogan Park removal as the bids came in at \$75,143 and \$95,755 respectively, which is more than double the \$33,000 estimate that Park and Recreation Director Sasha Snapp had received from Lee Recreation during budget season. Motion carried.

A motion by Stallings, seconded by Uecker, to approve the Lisbon Central Cemetery Lawn Service contract. The Village used Mr. Al Moros' firm last year with great success and would look to renew with his company with a \$5 increase per cutting from \$115 to \$120. Motion carried.

A motion by Stallings, seconded by Goetz, to adopt the refund policy amendment presented which changes the administrative fee that is non-refundable from \$5 to \$10 to cover the costs the Village incurs with processing charges. Motion carried.

Staff Reports: Fire Chief Corky Curtis stated that the Department is aware of the Main Street Reconstruction project and will work through it. Mrs. Weiss stated that the first floor slab will be poured tomorrow at the New Civic Center. Mrs. Weiss stated that they are holding second interviews for the Park Foreman position on Friday and will hold first interviews for the Director of Administrative Services on Tuesday as there are four candidates. Mr. Smith stated that he is looking forward to spring. Mr. Macy stated that he is waiting for the State Senate to get out of session. Mr. Macy stated that four of the eight TIF bills were enacted. Mrs. Freiheit reported that the Primary Election was a busy day with a 15% turnout.

Comments from citizens present. There was no one present who wished to be heard.

A motion by Goetz, seconded by Zarzynski, to approve the approve the following three contracts: Vinton Construction per the bid, including Mandatory Alternates 1 through 4; RA Smith National per their proposal for Inspection and Surveying Services; and Giles Engineering Associates, Inc. per their proposal for Geotechnical Services.

Trustee Carran requested that the contracts be taken individually for consideration.

President Goetz and Trustee Zarzynski withdrew the first and second.

Mrs. Neu reviewed Alternative One which is the option to pave Silver Spring with concrete instead of asphalt. Mrs. Tetzlaff asked if the concrete option lasted longer. Mrs. Neu stated that it does last longer, but is more expensive to repair. Mr. Carran stated that he feels allowing a roadway to have alternating sections of asphalt to concrete to asphalt then concrete should not be done, but feels we should keep with the same materials. Mr. Uecker stated that with the heavy truck volume asphalt would show wash boarding in the summer and there are more problems with asphalt than concrete. Mr. Carran stated that all County roads are asphalt which are more work to keep repaired, but at a lesser cost. Mr. Carran stated that the asphalt hardens up to prevent wash boarding. Mr. Dietrich stated that with the cost of fuel being down, the cost of asphalt is also down. It was the consensus of the Board members to use concrete.

Mrs. Neu reviewed Alternative Four which is the construction of a fiber optic connection from the Civic Campus to the Public Safety Building (PSB). Mrs. Weiss stated that the conduit, as part of the contract, will run from the Civic Campus to the project limit and the price to extend it to the Public Safety Building will add \$71,600 to the cost. Mrs. Weiss stated that the estimate is good based on the Engineer and the County review of the cost. Mrs. Weiss stated that the connection between the Village Hall and the Public Safety Building is less than ideal. Mrs. Weiss stated that the backup of the Hall server to the PSB server causes slowing of the system which impacts the Fire Dept. and the internet and this would solve the problem. Mr. Goetz asked if this would be used in the Park. Mrs. Weiss stated that it would not at this time. Mrs. Weiss stated that the current study to merge the various fire departments in the County has not been completed and we don't know if it will go through or when it may go through. Mr. Uecker asked if this would also help the Public Works Garage. Mrs. Weiss stated that currently that will only impact three employees and could be done in the future. Mrs. Weiss stated that the question is whether we should install the conduit while the roadway is torn up. Mrs. Tetzlaff stated that if there is a problem today, we should fix it today and that the County Study will take quite a while. Mr. Goetz stated that if this impacts a patient and helps public safety it should happen. Mr. Carran stated that the dispatch comes from the County and through WSD and asked how that impacts public safety. Chief Curtis stated that being able to provide information such as a patient's history as quickly as possible, especially with an organ donor. The challenges also include volunteers having to come back in the next morning to complete their reports. Mrs. Weiss stated that every Monday night the Fire Dept. has training and if the backup is running, it sucks up the bandwidth, which impacts the training online courses. Mrs. Weiss stated that the problem is between the buildings. Mrs. Weiss stated that when scanning is done the backup can take 8 hours and the fiber optics connections would reduce that to one to two hours. Mr. Zarzynski stated that he felt it is more prudent to have all the information in the event of a disaster. Mr. Smith stated that that was the concept when it was originally designed. It was the consensus of the Board members to include Alternative Four and add \$71,600.00 to the project.

A motion by Goetz, seconded by Zarzynski, to award a contract for the Main Street Project to Vinton Construction including Mandatory Alternates One through Four in the revised total amount of \$5,547,695.50. Trustee Carran voted "no." Motion carried.

A motion by Goetz, seconded by Tetzlaff, to award the contract for Inspection and Survey Services on the Main Street Project to R.A. Smith National in the amount of \$442,406.00. Motion carried.

A motion by Goetz, seconded by Uecker, award the contract for Geotechnical Testing on the Main Street Project to Giles Engineering in the amount of \$39,305.00. Motion carried.

A motion by Goetz, seconded by Carran, to establish a contingency to the contracts for the Main Street Project in the amount of \$516,152.45. Motion carried.

Resignations and appointments: There were none.

A motion by Goetz, seconded by Stallings, to adjourn the meeting at 7:58 p.m. Motion carried.

Respectfully submitted,

Susan M. Freiheit  
Clerk-Treasurer

(A copy of all ordinances and resolutions adopted at this meeting can be found on file at the Village Clerk's Office.)