

MINUTES
VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
BOARD OF FIRE COMMISSIONERS
TUESDAY, July 6, 2016

The meeting was called to order at 5:00 p.m.

Members present: Ron Buschke, Bob Pfeil, Ray Christianson and Jeff Knollenberg.

Members excused: David Jasinski.

Others Present: Interim Fire Chief Tony Emanuele, Asst. Fire Chief Greg Zoellick, Trustee Lee Uecker and Asst. Village Administrator Melissa Weiss.

A quorum of the Village Board was not present at the meeting.

Discussion was held on the job description, pay range and interview process for the position of Fire Chief. Staff was directed to collect data on the following: sample position descriptions from other communities, years of service of other Chiefs, training requirements - paramedic or EMT licensing status and work schedule of Chiefs in other communities.

Personnel Changes:

New Hires: Steve Kaufman and Pablo Ramirez, pending background checks.

A motion by Buschke, seconded by Knollenberg, to accept all personnel changes as presented. Motion carried.

Next meeting is July 19, 2016 at 5:00 p.m.

A motion by Christianson, seconded by Knollenberg, to adjourn the meeting at 5:41 p.m. Motion carried.

Respectfully submitted,

Melissa Weiss
Asst. Village Administrator