



N64W23760 Main Street
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**AGENDA
VILLAGE OF SUSSEX
PARK AND RECREATION BOARD
TUESDAY, NOVEMBER 15, 2016
6:30 PM
SUSSEX CIVIC CAMPUS – COMMITTEE ROOM 2nd FLOOR
N64W23760 MAIN STREET
SUSSEX, WI 53089**

Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Call to order
2. Roll call
3. Citizen comments
4. Consideration and possible action on the minutes from the October 18, 2016 meeting minutes.
5. Consideration and possible action on the Ancient Oaks Tree Preservation Plan.
6. Deputy Director Report
7. Director Report
8. Topics for future agenda items
9. Adjournment

Robert Fourness
Chairperson

Jeremy Smith
Village Administrator

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.

Village of Sussex
Sussex, WI
Park and Recreation Board Minutes
Tuesday, October 18, 2016

Meeting called to order 6:35 p.m.

Members Present: Chairman Bob Fourness, Trustee Wendy Stallings, Kelly Tetting (arrived at 7:05), Anne Golding, Don Spenner and Chris-Prange-Morgan.

Members Absent: None

Also Present: Assistant Development Director Kasey Fluet, Parks & Recreation Director Sasha Darby, Parks & Recreation Deputy Director Megan Sackett and Administrative Service Director Casey Griffiths.

Citizen Comments: None

Consideration and possible action on the minutes from the Tuesday, September 20, 2016 meeting: A motion was made by Spenner, seconded by Stallings to approve the minutes.
Motion carried.

Consideration and possible action on the Hidden Hills Tree Preservation Plan. Discussion was held. The memo was presented by Fluet. She answered questions about lot sizes and number of lots. A motion was made by Stallings and seconded by Golding to approve the plan as presented.
Motion carried.

(Kelly Tetting arrived.)

Consideration and possible action on the Special Events Permit Form. Discussion was held. A motion was made by Spenner and seconded by Golding to recommend that the Village Board approve the form as presented.
Motion carried.

Golding and Fourness were presented as nominees for the Parks and Recreation Board Chair position. Golding made a motion to re-elect Fourness as Chair and Spenner as Vice Chair, Stallings seconded.
Motion carried.

Civic Campus Update report was given by Director Griffiths. Discussion was held.

Deputy Director report was given by Deputy Director Sackett and discussion was held.

Director Report was given by Director Snap and discussion was held.

A motion was made by Prange-Morgan seconded by Spenner to adjourn the meeting at 7:20 p.m.
Motion carried.

Minutes respectfully submitted by
Sasha Darby, Parks and Recreation Director



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MEMORANDUM

To: Park and Recreation Board

From: Kasey Fluet, Assistant Development Director

Re: Ancient Oaks Subdivision

Date: November 10, 2016

Ancient Oaks is a proposed 38 lot single family subdivision. The proposed subdivision is to be located at in the center of Prides Crossing Subdivision and will connect Donna Drive. The goal of this subdivision is to protect and preserve a large percentage of the mature woods. Outlot 1 and 3 will be transferred to the Village thus allowing the park areas to expand and protecting the forest permanently. This would allow the short trail at prides park to expand and we could have an almost one mile loop in the natural areas (with some more difficult terrain), which is different than our other trails.

The trees to be removed are on the north and south slopes, where these two area merge into a valley and has the center of the valley has some designated wetlands. The designated wetland which is semi wooded will be protected in a boulevard creating the first boulevard neighborhood in Sussex. The west side of the of parcel was farm land and has been left fallow for 25 years this area has immature trees and brush which has grown over in time.

The developer will hit the cap of \$100,000 for tree mitigation per Village policy and thus the plan meets the standards. The developer is transferring the land (approximately 18 acres) to the Village as the monetary donation for hitting the tree mitigation cap of \$100,000. The value of the land transferred to the Village exceeds the \$100,000 cap so this meets the threshold of the Policy. The Village will still collect park impact fees from the development because the land transfer is part of the tree preservation standard

Staff recommends: Staff recommends the Park and Recreation Board approve the tree preservation and mitigation plan for Ancient Oaks Subdivision and require the transfer of outlot 1 and 3 to the Village as meeting the payment threshold for mitigation of the Tree preservation policy.



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TRIO
DESIGN • LAND SURVEYING
CIVIL ENGINEERING

12560 W. NORTH AVENUE, BLDG. D
BROOKFIELD, WI 53005
PHONE: (262) 790-1480
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EMAIL: chitch@trioeng.com

PROJECT:
ANCIENT OAKS
SINGLE FAMILY DEVELOPMENT
VILLAGE OF SUSSEX, WI
PREPARED FOR:
CARITY LAND CORPORATION
12720 W. NORTH AVENUE
BROOKFIELD, WI 53005

REVISION HISTORY

DATE	DESCRIPTION

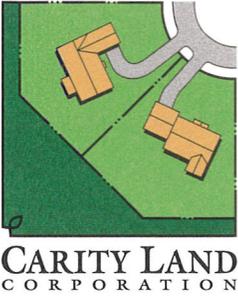
DATE:
OCTOBER 11, 2016

JOB NUMBER:
16008

DESCRIPTION:
TREE
IMPACT
EXHIBIT

SHEET
1 OF 1





Ancient Oaks Tree Preservation Plan

The spirit and intent of the proposed development plan of Ancient Oaks Subdivision is the preservation of the majority of a mature woods that has grown over the last century primarily on the North and South slopes of the 40 acre parcel. SEWRPC has characterized these two wooded areas as Isolated Natural Resource Areas (INRA). The North and South slopes merge in a flat valley in alignment with Donna Dr. stubbed on both the east and west sides of the parcel. A delineated wetland occurs in the center of the east - west valley that has been carefully designed to be preserved in a semi wooded boulevard. The valley area which had been farmed approximately 25 years ago had been left fallow where immature trees and brush have grown over time. The proposed development plan contemplates home sites with related grading being created into the edge of the INRA on both the North and South slopes.

On examination of the Villages Chapter 6 – Park, Parkways and Environmental Protection Ordinance under Protection and Tree Preservation (6.56) there is a requirement for the developer to inventory all of the specimen trees that are to be preserved together with those that are scheduled to be removed. This unique parcel contains thousands of trees and the developer finds it to be impractical to inventory the trees due to the sheer quantity of them. As a result the developer has created an exhibit that illustrates the INRA and the limits of tree removal (due to site grading) for the Tree Board's consideration. It should be noted that the developer intends to deed to the Village of Sussex all of the remaining wooded lands located in Out Lots 1 & 3, that constitutes 18 acres in total, which would adjoin the Village owned lands to the north and south resulting in a significant walkable forested Village Park that would be enjoyed not only by Ancient Oaks residents but by the entire Village of Sussex for future generations to come. The Developer looks forward to discussing his plan with the Tree Board.